



ARMSCARE

Statement of Purpose

Health and Social Care Act 2008

for

ARMSCARE Ltd

Provider ID: 1-101669031

Company registered in England: 4561854

website: www.armscare.co.uk

Aims and objectives

What do you wish to achieve by providing regulated activities?

How will your service help the people who use your services?

Please use the numbered bullet points:

1. Our mission is to provide an environment whereby our residents are proud of where they live, our staff are proud of where they work and our guests are proud to visit.

2. We look after elderly clients over the age of 65, primarily diagnosed with varying degrees of dementia from the onset to end of life care. We always carry out pre-admission assessments to ensure that we can meet the needs of our clients and to ensure that they can be suitably integrated into our home. Clients are presented with a pictorial Service Users Guide which shows them the services which we offer, which include providing them with a safe living environment, a balanced and nutritious diet according to their needs, a laundry and cleaning service, as well as 24 hour personal care as their needs require.

2. To ensure that we provide the right setting, facilities and atmosphere, so that our residents can achieve their potential capacity – physical, intellectual, emotional & social. This is maintained by ongoing training of all our staff to deal with this client group. The environment is regularly inspected and improved as appropriate. The Homes also engage an activities co-ordinator who develops activity programmes for our residents to engage in to ensure that they are physically and mentally stimulated. Social needs are assessed and shown in their care plans.

3. Environment – ensuring that our homes are free from hazards and dangers to ensure the safety of the residents and all those around them, whilst ensuring that the home remains homely as well as odour free. We provide visual signage around the homes to assist with orientation. We provide furniture which is specifically designed for our clients needs. Manual Handling equipment is provided to ensure that it meets the needs of our client group. Clients are given the choice of the fabric of their personal environment as well as the communal spaces within the homes.

4. Dignity & Self Respect – ensuring that all residents have privacy when needed and feel respected and are treated with courtesy, kindness and dignity, whilst ensure that care is delivered flexibly, attentively and in a non-discriminatory fashion whilst respecting each resident's right to independence and their rights to make informed choices and to take risks. This is achieved by on-going training of the staff to ensure that they are confident in delivering a quality service to our clients.

5. Individuality & Choice – allowing residents to make choices whenever possible over such things as dress, food, bed times etc, whilst maintaining their independence and individuality at all times. We do this by ensuring that the staff continually questions their clients by offering choices.

6. Quality of Life – Making sure that all residents experience a wide range of normal and leisure activities as possible both inside and outside the home. We do this by providing our full time activities co-ordinator who monitors Quality of life as well as providing Physical & mental stimulation both in and outside the homes.

7. Emotional Needs – allowing residents to talk about intimate and personal matters, including, their sexuality, spiritual, political and religious beliefs, whilst maintaining confidentiality at all times. We do this by training all our staff to be sensitive to the emotional needs of their clients and to record and cater for their needs where ever possible.

8. To manage and implement a formal programme of staff planning, selection, recruitment, training and personal development, to enable residents' care needs to be met. We do this by following a meticulous recruitment process and ensure that all staff receive good ongoing training and development.

9. To ensure all residents and service purchasers receive written information on the home's procedure for handling complaints, comments and compliments and how to use it. We take a very sensitive approach to handling all complaints and deal with these as areas for improvement and look positively on all feedback given to us.

10. To manage the care service efficiently and effectively to make the best use of resources and to maximise value for money for the residents. We do this by effective budgeting and close monitoring of all our costs.

11. To provide care for those who are diagnosed with dementia, in a controlled and safe environment. We do this by minimising all risks to clients and treating all clients as individuals. We also ensure that all are staff are specifically trained to care for those with varying degrees of dementia, whilst treating them with respect and dignity at all times.

12. To provide Day care facilities for those who are diagnosed with dementia – to offer a secure setting with the provision of assistance with personal care and a mealtime experience that provides a nutritious cooked menu based on the individuals' preferences/requirements.

13. ArmsCare is a domiciliary agency which provides a range of personal care and essential domestic support for vulnerable people living in their own homes.

ArmsCare provides short- and long-term services in the home of the client. Every care package is person-centered and is fully adaptable to meet the ever-changing needs of the client. Attention to details is important so that all the wishes and preferences of clients are noted and considered.

It is ArmsCare's policy to always listen to the needs and wishes of the client, both at the initial assessment and then at regular reviews. In this way the client is actively involved in creating the care package that best suits their needs.

ArmsCare develops their care plans to be outcome and person-centered driven, therefore, they are created with flexibility to suit the individual.

Armscare's policies and procedures are written in compliance with the Health and Social Care Act 2008, Care Act 2014 and the Care Quality Commissions' Essential Standards of Quality and Safety.

At all times, Armscare believes that the rights of the client are paramount.

Armscare aims to provide a service which safeguard and promote the health, welfare and life of a vulnerable person living in their own homes' objectives are to provide a service which:

- Are reliable, dependable, and responsive.
- Show courtesy, dignity, and respect.
- Meet the assessed needs of the client.
- Recognise the individuality and the diversity of each client.

- Maximise independence.
- Offer choices and enable clients to make decisions about how the care is provided.

Armscare aims to achieve this by employing competent well-trained staff, encouraging all our staff to have QCF level 2 in health and social care or above or to be working towards these.

Regular staff meetings, appraisals, supervision's, observations and competency checks are completed to ensure staff provide the correct level of care.

Please repeat the following table for each of your regulated activities¹

Regulated activity 1 <i>As shown on your certificate of registration</i>	Accommodation for persons who require nursing or personal care.
Services <i>What services, care and/or treatment do you provide for this regulated activity? (For example GP, dentist, acute hospital, care home with nursing, sheltered housing)</i>	Care homes for the elderly, with a particular emphasis on looking after clients with dementia. All homes are provided with the services of local GPs, CPNs, district nurses, dentist, opticians, chiropodists and hairdressing. We also provide end of life care, as well as those with special dietary needs and those that have additional mobility needs.
Location 1:	
Name of location	Docking House
Address line 1	Station Road
Address line 2	Docking
Address line 3	Kings Lynn
Address line 4	PE31 8LS

<p>Brief description of location²</p>	<p>A 39 bed care home for the elderly (DE), based in a rural village some 4 miles from the coastal region of Brancaster and some 9 miles from the town of Hunstanton.</p> <p>The home offers vast accommodation entirely on the ground floor, which includes several lounges and a conservatory which overlooks the quaint village scene.</p>	
<p>Name and contact details of registered manager(s) (if applicable)⁴</p> <p><i>Full name, business address, telephone number and email address of each registered manager.</i></p> <p><i>For each registered manager, state which regulated activities and locations(s) they manage.</i></p> <p><i>Copy and paste the sub-section if they are more than two registered managers</i></p>	<p>Registered manager 1</p>	
	<p>Full name: Mrs Sherry Peel Registered Manager</p>	
	<p>Full Time</p>	
	<p>Contact details:</p>	
	<p>Docking House Station Road Docking PE36 8LS</p>	
	<p>Telephone: 01485 518 243</p>	
	<p>Email: dh@armscare.co.uk</p>	
	<p>Locations: As Above</p>	
<p>Regulated activities: Accommodation for persons who require nursing or personal care</p>		
<p>Service user band(s) at this location⁵</p> <p>Use <input checked="" type="checkbox"/></p>	<p>Learning disabilities or autistic spectrum disorder</p>	<p><input type="checkbox"/></p>
	<p>Older people</p>	<p><input checked="" type="checkbox"/></p>
	<p>Younger adults</p>	<p><input type="checkbox"/></p>
	<p>Children 0-3 years</p>	<p><input type="checkbox"/></p>
	<p>Children 4-12 years</p>	<p><input type="checkbox"/></p>
	<p>Children 13-18 years</p>	<p><input type="checkbox"/></p>

	Mental health	<input type="checkbox"/>
	Physical disability	<input type="checkbox"/>
	Sensory impairment	<input type="checkbox"/>
	Dementia	<input checked="" type="checkbox"/>
	People detained under the Mental Health Act	<input type="checkbox"/>
	People who misuse drugs and alcohol	<input type="checkbox"/>
	People with an eating disorder	<input type="checkbox"/>
	Whole population	<input type="checkbox"/>
	None of the above Please give details:	<input type="checkbox"/>
Location 2:		
Name of location	Summerville House	
Address line 1	Fenway	
Address line 2	Heacham	
Address line 3	Kings Lynn	
Address line 4	PE31 7BH	
Services <i>What services, care and/or treatment do you provide for this regulated activity? (For example GP, dentist, acute hospital, care home with nursing, sheltered housing)</i>	<p>Care homes for the elderly, with a particular emphasis on looking after clients with dementia.</p> <p>All homes are provided with the services of local GPs, CPNs, district nurses, dentist, opticians, chiropodists and hairdressing.</p> <p>We also provide end of life care, as well as those with special dietary needs and those that have additional mobility needs.</p>	

Brief description of location²	<p>A 26 bed care home for the elderly (DE), based in the coastal village of Heacham some 2 miles from the town of Hunstanton.</p> <p>The home, being an old 17th Century barn conversion with a modern wing, offers vast accommodation on 2 floors (serviced by a lift), which includes several lounges and a conservatory which overlook gardens and fields.</p>	
<p>Name and contact details of registered manager(s) (if applicable)⁴</p> <p><i>Full name, business address, telephone number and email address of each registered manager.</i></p> <p><i>For each registered manager, state which regulated activities and locations(s) they manage.</i></p> <p><i>Copy and paste the sub-section if they are more than two registered managers</i></p>	<p>Registered manager 1</p> <p>Full name: Mrs Yvonne Sands</p> <p>Proportion of working time spent at each location (for job share posts only): Full Time</p> <p>Contact details:</p> <p>Summerville House Fenway Heacham PE31 7BH</p> <p>Telephone: 01485 572 127</p> <p>Email: sh@armscare.co.uk</p> <p>Locations: As Above</p> <p>Regulated activities: Accommodation for persons who require nursing or personal care</p>	
<p>Service user band(s) at this location⁵</p> <p>Use <input checked="" type="checkbox"/></p>	<p>Learning disabilities or autistic spectrum disorder</p> <p>Older people</p> <p>Younger adults</p> <p>Children 0-3 years</p> <p>Children 4-12 years</p> <p>Children 13-18 years</p> <p>Mental health</p>	<p><input type="checkbox"/></p> <p><input checked="" type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>

	Physical disability	<input type="checkbox"/>
	Sensory impairment	<input type="checkbox"/>
	Dementia	<input checked="" type="checkbox"/>
	People detained under the Mental Health Act	<input type="checkbox"/>
	People who misuse drugs and alcohol	<input type="checkbox"/>
	People with an eating disorder	<input type="checkbox"/>
	Whole population	<input type="checkbox"/>
	None of the above Please give details:	<input type="checkbox"/>

Location 3:	
Name of location	Norfolk Lodge
Address line 1	32 Kings Lynn Road
Address line 2	Hunstanton
Address line 3	PE36 5HT
Services <i>What services, care and/or treatment do you provide for this regulated activity? (For example GP, dentist, acute hospital, care home with nursing, sheltered housing)</i>	Care homes for the elderly, with a particular emphasis on looking after clients with dementia. All homes are provided with the services of local GPs, CPNs, district nurses, dentist, opticians, chiropodists and hairdressing. We also provide end of life care, as well as those with special dietary needs and those that have additional mobility needs.

<p>Brief description of location²</p>	<p>A 30 bed care home for the elderly (DE), based in the coastal town of Hunstanton.</p> <p>The home offers vast accommodation entirely on two floors, serviced by a glass lift, which includes several lounges. The recently extended 18th Century building has a large landscaped garden and private car park at the rear.</p> <p>The home has 22 single bedrooms and 4 double bedrooms.</p>	
<p>Name and contact details of registered manager(s) (if applicable)⁴</p> <p><i>Full name, business address, telephone number and email address of each registered manager.</i></p> <p><i>For each registered manager, state which regulated activities and locations(s) they manage.</i></p> <p><i>Copy and paste the sub-section if they are more than two registered managers</i></p>	<p>Registered manager 1</p>	
	<p>Full name: Mrs Leah Guy</p>	
	<p>Proportion of working time spent at each location (for job share posts only):</p> <p>Full Time</p>	
	<p>Contact details:</p>	
	<p>Norfolk Lodge 32 Kings Lynn Road Hunstanton PE36 5HT</p>	
	<p>Telephone: 01485 518 243</p>	
	<p>Email: nl@armscare.co.uk</p>	
	<p>Locations: As Above</p>	
<p>Regulated activities: Accommodation for persons who require nursing or personal care</p>		
<p>Service user band(s) at this location⁵</p> <p>Use <input checked="" type="checkbox"/></p>	<p>Learning disabilities or autistic spectrum disorder</p>	<p><input type="checkbox"/></p>
	<p>Older people</p>	<p><input checked="" type="checkbox"/></p>
	<p>Younger adults</p>	<p><input type="checkbox"/></p>
	<p>Children 0-3 years</p>	<p><input type="checkbox"/></p>
	<p>Children 4-12 years</p>	<p><input type="checkbox"/></p>

	Children 13-18 years	<input type="checkbox"/>
	Mental health	<input type="checkbox"/>
	Physical disability	<input type="checkbox"/>
	Sensory impairment	<input type="checkbox"/>
	Dementia	<input checked="" type="checkbox"/>
	People detained under the Mental Health Act	<input type="checkbox"/>
	People who misuse drugs and alcohol	<input type="checkbox"/>
	People with an eating disorder	<input type="checkbox"/>
	Whole population	<input type="checkbox"/>
	None of the above Please give details:	<input type="checkbox"/>

Location 4:	
Name of location	Terrington Lodge
Address line 1	2, Lynn Road
Address line 2	Terrington St Clements
Address line 3	Kings Lynn
Address line 4	PE34 4JX
Services <i>What services, care and/or treatment do you provide for this regulated activity? (For example GP, dentist, acute hospital, care home with nursing, sheltered housing)</i>	Care homes for the elderly, with a particular emphasis on looking after clients with dementia. All homes are provided with the services of local GPs, CPNs, district nurses, dentist, opticians, chiropodists and hairdressing. We also provide end of life care, as well as those with special dietary needs and those that have additional mobility needs.

<p>Brief description of location²</p>	<p>A 25 bed care home for the elderly (DE), The home is located in the village of Terrington St Clements, close to shops, pubs and local amenities. The home is approximately 10 miles from the town of King's Lynn.</p> <p>The Grade II listed detached building is of traditional design, with a large wing added. There is a lawned garden at the rear of the home, and private car parking to the front of the building.</p> <p>There are 19 single bedrooms, and 3 shared occupancy rooms.</p>	
<p>Name and contact details of registered manager(s) (if applicable)⁴</p> <p><i>Full name, business address, telephone number and email address of each registered manager.</i></p> <p><i>For each registered manager, state which regulated activities and locations(s) they manage.</i></p> <p><i>Copy and paste the sub-section if they are more than two registered managers</i></p>	<p>Registered manager 1</p> <p>Full name: Miss Victoria Harrison</p> <p>Proportion of working time spent at each location (for job share posts only): Full Time</p> <p>Contact details:</p> <p>Terrington Lodge 2, Lynn Road Terrington St Clements King's Lynn PE34 4JX</p> <p>Telephone: 01553 829605</p> <p>Email: tl@armscare.co.uk</p> <p>Locations: As Above</p> <p>Regulated activities: Accommodation for persons who require nursing or personal care</p>	
<p>Service user band(s) at this location⁵</p> <p>Use <input checked="" type="checkbox"/></p>	<p>Learning disabilities or autistic spectrum disorder</p>	<p><input type="checkbox"/></p>
	<p>Older people</p>	<p><input checked="" type="checkbox"/></p>
	<p>Younger adults</p>	<p><input type="checkbox"/></p>
	<p>Children 0-3 years</p>	<p><input type="checkbox"/></p>

	Children 4-12 years	<input type="checkbox"/>
	Children 13-18 years	<input type="checkbox"/>
	Mental health	<input type="checkbox"/>
	Physical disability	<input type="checkbox"/>
	Sensory impairment	<input type="checkbox"/>
	Dementia	<input checked="" type="checkbox"/>
	People detained under the Mental Health Act	<input type="checkbox"/>
	People who misuse drugs and alcohol	<input type="checkbox"/>
	People with an eating disorder	<input type="checkbox"/>
	Whole population	<input type="checkbox"/>

Location 5:	
Name of location	Driftwood House
Address line 1	Lynn Road
Address line 2	Hunstanton
Address line 3	PE36 5HL
Services <i>What services, care and/or treatment do you provide for this regulated activity? (For example GP, dentist, acute hospital, care home with nursing, sheltered housing)</i>	<p>Care homes for the elderly, with a particular emphasis on looking after clients with dementia.</p> <p>All homes are provided with the services of local GPs, CPNs, district nurses, dentist, opticians, chiropodists and hairdressing.</p> <p>We also provide end of life care, as well as those with special dietary needs and those that have additional mobility needs.</p>

<p>Brief description of location²</p>	<p>A 28 bed care home for the elderly (DE), based in the coastal town of Hunstanton.</p> <p>The home offers vast accommodation entirely on two floors, serviced by a lift, which includes several lounges. Originally a hotel that was converted into a care home by the previous owners, the building occupies a corner site with attractive grounds and a large private car park.</p> <p>The home has 28 single bedrooms, 16 rooms have en-suite bathrooms – all rooms have washing facilities</p>	
<p>Name and contact details of registered manager(s) (if applicable)⁴</p> <p><i>Full name, business address, telephone number and email address of each registered manager.</i></p> <p><i>For each registered manager, state which regulated activities and locations(s) they manage.</i></p> <p><i>Copy and paste the sub-section if they are more than two registered managers</i></p>	<p>Registered Manager/Operations Manager 1</p>	
	<p>Full name: Alison Lowe</p>	
	<p>Proportion of working time spent at each location (for job share posts only):</p> <p>Full-Time</p>	
	<p>Contact details:</p>	
	<p>Driftwood House Lynn Road Hunstanton PE36 5HL</p>	
	<p>Telephone: 01485 532241</p>	
	<p>Email: dw@armscare.co.uk</p>	
<p>Locations: As Above</p>		
<p>Regulated activities: Accommodation for persons who require nursing or personal care</p>		
<p>Service user band(s) at this location⁵</p> <p>Use <input checked="" type="checkbox"/></p>	<p>Learning disabilities or autistic spectrum disorder</p>	<p><input type="checkbox"/></p>
	<p>Older people</p>	<p><input checked="" type="checkbox"/></p>
	<p>Younger adults</p>	<p><input type="checkbox"/></p>
	<p>Children 0-3 years</p>	<p><input type="checkbox"/></p>

	Children 4-12 years	<input type="checkbox"/>
	Children 13-18 years	<input type="checkbox"/>
	Mental health	<input type="checkbox"/>
	Physical disability	<input type="checkbox"/>
	Sensory impairment	<input type="checkbox"/>
	Dementia	<input checked="" type="checkbox"/>
	People detained under the Mental Health Act	<input type="checkbox"/>
	People who misuse drugs and alcohol	<input type="checkbox"/>
	People with an eating disorder	<input type="checkbox"/>
	Whole population	<input type="checkbox"/>
None of the above Please give details:	<input type="checkbox"/>	

Location 6:	
Name of location	ACDC Home Care Services
Address line 1	ArmsCare Ltd, Office 3,
Address line 2	Docking House,
Address line 3	Station Road, Docking, Norfolk

<p>Services</p> <p><i>What services, care and/or treatment do you provide for this regulated activity? (For example GP, dentist, acute hospital, care home with nursing, sheltered housing)</i></p>	<p>Providing personal care and companionship within the local community.</p> <p>Live in care or regular daily visits available</p> <p>Temporary respite cover whilst main carer is on holiday.</p> <p>Assistance with recuperation after hospital discharge.</p> <p>Assistance with domestic tasks such as simple meal preparation, cleaning and shopping.</p> <p>Accompany to GP and hospital appointments.</p>
<p>Brief description of location²</p>	<p>ACDC Home Care Services operate from the offices above Docking House located in the Village of Docking in West Norfolk. We share a communal entrance with Docking House, but it is completely independent from the care home. We offer personal care and support in the community.</p>
<p>Name and contact details of registered manager(s) (if applicable)⁴</p> <p><i>Full name, business address, telephone number and email address of each registered manager.</i></p> <p><i>For each registered manager, state which regulated activities and locations(s) they manage.</i></p> <p><i>Copy and paste the sub-section if they are more than two registered managers</i></p>	<p>Registered manager 1</p> <p>Full name: Mr Cameron Thomas Carter</p> <p>Proportion of working time spent at each location (for job share posts only):</p> <p>Part Time</p> <p>Contact details:</p> <p>ACDC Home Care Services, Office 3, Docking House, Station Road, Docking, Norfolk. PE31 8LS</p> <p>Telephone: 01485 518243</p> <p>Email: acdc@armscare.co.uk</p> <p>Locations: As Above</p> <p>Regulated activities: personal care</p>

Service user band(s) at this location⁵ Use <input checked="" type="checkbox"/>	Learning disabilities or autistic spectrum disorder	<input type="checkbox"/>
	Older people	<input checked="" type="checkbox"/>
	Younger adults	<input type="checkbox"/>
	Children 0-3 years	<input type="checkbox"/>
	Children 4-12 years	<input type="checkbox"/>
	Children 13-18 years	<input type="checkbox"/>
	Mental health	<input type="checkbox"/>
	Physical disability	<input type="checkbox"/>
	Sensory impairment	<input type="checkbox"/>
	Dementia	<input checked="" type="checkbox"/>
	People detained under the Mental Health Act	<input type="checkbox"/>
	People who misuse drugs and alcohol	<input type="checkbox"/>
	People with an eating disorder	<input type="checkbox"/>
	Whole population	<input type="checkbox"/>
None of the above Please give details:	<input type="checkbox"/>	

Location 7:	
Name of location	Whitehaven Residential Care Home
Address line 1	5, St Joseph's Road
Address line 2	Sheringham
Address line 3	Norfolk

Address line 4	NR26 8JA
Services <i>What services, care and/or treatment do you provide for this regulated activity? (For example GP, dentist, acute hospital, care home with nursing, sheltered housing)</i>	<p>Care home for the elderly, providing accommodation, personal care and support in ways which have positive outcomes for our service users.</p> <p>The home is provided with the services of local GPs, CPNs, district nurses, dentist, opticians, chiropodists and hairdressing.</p> <p>We also provide end of life care, as well as those with special dietary needs and those that have additional mobility needs.</p>
Brief description of location²	<p>A 14 bed care home for the elderly, The home is located in the traditional seaside town of Sheringham, and is in walking distance to shops, pubs, the beach and local amenities. The town has good public transport links.</p> <p>The detached building is of traditional design and has a lift for easy access to the upper floor. It has suitable access for wheelchairs and a private, secure garden at the rear of the building. The home also has private car parking to the front of the building.</p> <p>There are 13 single bedrooms, and 1 shared occupancy rooms. A majority have en-suite facilities</p>
Name and contact details of registered manager(s) (if applicable)⁴ <i>Full name, business address, telephone number and email address of each registered manager.</i> <i>For each registered manager, state which regulated activities and locations(s) they manage.</i> <i>Copy and paste the sub-section if they are more than two registered managers</i>	Registered manager 1
	Full name: Cameron Carter
	Proportion of working time spent at each location (for job share posts only): Part Time
	Contact details:
	Whitehaven Residential Home
	Telephone: 01263 822706
	Email: wh@armscare.co.uk
Locations: As Above	

	Regulated activities: Accommodation for persons who require nursing or personal care	
Service user band(s) at this location⁵ Use <input checked="" type="checkbox"/>	Learning disabilities or autistic spectrum disorder	<input type="checkbox"/>
	Older people	<input checked="" type="checkbox"/>
	Younger adults	<input type="checkbox"/>
	Children 0-3 years	<input type="checkbox"/>
	Children 4-12 years	<input type="checkbox"/>
	Children 13-18 years	<input type="checkbox"/>
	Mental health	<input type="checkbox"/>
	Physical disability	<input type="checkbox"/>
	Sensory impairment	<input type="checkbox"/>
	Dementia	<input type="checkbox"/>
	People detained under the Mental Health Act	<input type="checkbox"/>
	People who misuse drugs and alcohol	<input type="checkbox"/>
	People with an eating disorder	<input type="checkbox"/>
	Whole population	<input type="checkbox"/>

Notes:

1. Regulated activity – If you use a combined statement of purpose, repeat the information for each of the regulated activities for which you are registered. You can do this by copying and pasting the whole regulated activity table.

2. Locations – For each location registered for a particular regulated activity (including your headquarters), please provide a brief description, including whether the services at that location are specifically adapted or suitable for people with particular needs or where you can meet requirements for special facilities or staffing. You can do this by copying and pasting the relevant lines for each location.

You may also give details around 'listed buildings', shared occupancy, and special facilities (for example hydrotherapy pools).

3. Overnight beds – If the location provides overnight beds, please state the number.

4. Registered manager(s) – Where the regulated activity is managed by a registered manager(s), please enter his or her full name, contact address (if different from the location address), telephone number and email address. Please state how much time is spent managing the regulated activities where more than one manager is in post for each location. This may be in days or hours. Where the regulated activity has no separate manager but is managed directly by the provider, leave the box empty.

5. Service user band(s) – Tick all the boxes that describe the service user needs or groups of people who use your service.